## Making an International Payment

1. Begin by logging into the Student Information System: <u>https://student.msu.edu</u>:

## 

## **Student Information System**

| s is your gateway to academic records, resources and tools at Michigan State University. The<br>dent Information System (SIS) supports students throughout their academic journey at MSU as<br>I as the staff who assist them.<br>er the course of this academic year additional activities and academic tools will be phased into<br>Learn more about the upcoming changes after logging in or by visiting sis.msu.edu. |
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| cean more about the apcoming changes area togging in or by visiting sisting accua                                                                                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |
| stem Status                                                                                                                                                                                                                                                                                                                                                                                                              |
| vice Alerts                                                                                                                                                                                                                                                                                                                                                                                                              |
| here have been no recent service alerts.                                                                                                                                                                                                                                                                                                                                                                                 |
| eduled Maintenance                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |

2. Select the Student Accounts tile:



3. Select the 'Go To My Account' button:



4. Select 'Make a Payment' from the left menu or the payment button at the bottom of the page:

| MICHIGAN STATE<br>UNIVERSITY | Overview                  | <u></u>                |
|------------------------------|---------------------------|------------------------|
| My Account                   | $\frown$                  | Balance                |
| Overview                     | Michigan State University |                        |
| () Activity Details          |                           |                        |
| Payment Plans                | Summary                   | <u>View statements</u> |
| Make a Payment               | Fall 2021                 |                        |
| SE Transactions              | Balance                   |                        |
| Statements                   |                           | View activity details  |
| $\bigcirc$ Sign Out          |                           |                        |
|                              | Payment plans             | View                   |
|                              |                           |                        |
|                              |                           | Make a payment         |

5. Complete the payment amount screen, by agreeing to the prefilled balance or entering a different amount and clicking continue:

| <u>MICHIGAN STATE</u><br>UNIVERSITY | Make a Payment                                                                                                                              |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| My Account                          | Pay amount                                                                                                                                  |
| Overview                            | 1 item \$1 000   Remaining due                                                                                                              |
| () Activity Details                 |                                                                                                                                             |
| Payment Plans                       | How much would you like to pay?                                                                                                             |
| 🖺 Make a Payment                    | Fall 2021                                                                                                                                   |
| <b>§</b> ≣ Transactions             | Amount                                                                                                                                      |
| Statements                          | \$1,000.00                                                                                                                                  |
| $\bigcirc$ Sign Out                 | Maximum .                                                                                                                                   |
|                                     | Balance \$                                                                                                                                  |
|                                     | A payment made on your account will be applied to the Term with the oldest outstanding balance regardless of the Term you select to pay on. |
|                                     | * Indicates required field                                                                                                                  |
|                                     | Cancel Continue                                                                                                                             |

6. Enter the payer's name and phone number in the Additional Information screen and click continue:

| MI<br>U N  | CHIGAN STATE           | Make a Payment                                            |
|------------|------------------------|-----------------------------------------------------------|
| 态          | My Account<br>Overview | Additional information     ● ● ● ●                        |
| ß          | Activity Details       | Enter billing information                                 |
| $\bigcirc$ | Payment Plans          | * Payer Full Name                                         |
| Ľ          | Make a Payment         | Payer Name Minimum 1 character   Maximum 50 characters    |
| <b>\$</b>  | Transactions           | * Payer Phone Number                                      |
| Ĩ          | Statements             | Payer Phone Minimum 10 characters   Maximum 50 characters |
| Ģ          | Sign Out               | Cancel Continue                                           |

7. Select International Payment in the Payment Method screen and click continue:

| MICHIGAN STATE<br>UNIVERSITY | Make a Payment                                                                                                                        |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| My Account                   | Additional information       Payment method       • • • • • •                                                                         |
| () Activity Details          | How would you like to pay?                                                                                                            |
| Payment Plans                | Payment amount                                                                                                                        |
| 🖺 Make a Payment             | ◆1,000                                                                                                                                |
| Statements                   | * Payment method           New credit or debit card           Convenience fee may apply                                               |
| ⊖ Sign Out                   | New 529 Savings Plan         If your plan is not supported, contact the plan for disbursement options.         International payment. |
|                              | Secure encrypted payment     Cancel     Continue                                                                                      |

8. Information will be displayed about Flywire. Click the continue button to be directed to Flywire's website:

| Additional information                                                                                                   | Payment method<br>• • • •                                                                                                                                                                                                                                                                                                                           |                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
|                                                                                                                          | How would you like to pay?                                                                                                                                                                                                                                                                                                                          |                                                                                                                  |
| Payment amou                                                                                                             | nt                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| \$1,000                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                  |
| * Payment met                                                                                                            | hod                                                                                                                                                                                                                                                                                                                                                 | Change                                                                                                           |
| International p                                                                                                          | ayment                                                                                                                                                                                                                                                                                                                                              |                                                                                                                  |
| * International                                                                                                          | payment option                                                                                                                                                                                                                                                                                                                                      |                                                                                                                  |
| Flywire<br>Rates will be show                                                                                            | wn after transferring to Flywire                                                                                                                                                                                                                                                                                                                    |                                                                                                                  |
| International pay<br>information will<br>activity on Flywir<br>"https://www.fly<br>exchange rates a<br>Total costs are d | yments are processed by Flywire. To complete your p<br>be provided to Flywire and you will be directed to the<br>re's website is governed by the Flywire privacy policy f<br>wire.com/privacy". Please be aware that additional co<br>and credit card services fees may be incurred for inte<br>lisplayed when selecting your payment method in Fly | ayment, your<br>e Flywire website. Your<br>found at<br>osts such as currency<br>rnational transactions.<br>wire. |
| 🔒 Secure encrypted payment                                                                                               | Cance                                                                                                                                                                                                                                                                                                                                               | el Continue                                                                                                      |

- 9. Once directed to the Flywire website, complete steps 1-6:
  - 1. Select the country your payment will come from and click Next:

| You                        | r p | ayme               | nt                                                                       |
|----------------------------|-----|--------------------|--------------------------------------------------------------------------|
| The payment will come from |     | Michi              | gan State University receives                                            |
| Country or region *        | ~   | \$<br>Amount w     | Amount *<br>1,000.00<br>ill be formatted in the destination currency, in |
|                            |     | this case thousand | United States Dollars. i.e. 10,000.00 for ten<br>USD.                    |
|                            |     |                    | $_{ m NEXT}  ightarrow$                                                  |

2. Based on the country selected, you will be presented with payment options. For more currency options, click 'I want to pay in another currency.' If your financial institution offers a better exchange rate, click the "Best Price Guaranteed" link. Select your preferred payment method:

| Best Pric                                  |                                                                                        |                                                                                                            |                                                                                                                                                 |                                                                                                                                     |
|--------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
|                                            | e Guaranteed Su                                                                        | bject to terms and                                                                                         | conditions                                                                                                                                      |                                                                                                                                     |
| national Bank Transf<br><b>2,390,800.(</b> | er from a Tanzania                                                                     | an Schilling (TZS) Ac                                                                                      | ccount                                                                                                                                          | SELECT                                                                                                                              |
| info 🗸                                     |                                                                                        |                                                                                                            |                                                                                                                                                 |                                                                                                                                     |
| it/Credit Card in TZS<br>12,443,700.(      | 00                                                                                     |                                                                                                            |                                                                                                                                                 | SELECT                                                                                                                              |
| info 🗸                                     |                                                                                        |                                                                                                            |                                                                                                                                                 |                                                                                                                                     |
|                                            | national Bank Transf<br>2,390,800.0<br>info ~<br>it/Credit Card in TZS<br>12,443,700.0 | national Bank Transfer from a Tanzania<br>2,390,800.00<br>info ~<br>it/Credit Card in TZS<br>12,443,700.00 | national Bank Transfer from a Tanzanian Schilling (TZS) Ad<br>2,390,800.00<br>info ~<br>it/Credit Card in TZS<br>2,443,700.00<br>VISA<br>info ~ | national Bank Transfer from a Tanzanian Schilling (TZS) Account<br>2,390,800.00<br>info ↓<br>it/Credit Card in TZS<br>12,443,700.00 |

3. Enter the payer information, agree to the Terms of Use and Privacy Policy and click Next:

| Payer in                                       | formation                                                                           |
|------------------------------------------------|-------------------------------------------------------------------------------------|
| Please provide the details of the personal     | on whose card/bank account will be used to pay.                                     |
| (*) required field                             |                                                                                     |
| Email *                                        | First name *                                                                        |
|                                                |                                                                                     |
| Middle name                                    | Family name *                                                                       |
| Address 1*                                     | Address 2                                                                           |
|                                                |                                                                                     |
| City *                                         | State / Province / Region                                                           |
| Zip code / Postal Code                         | + 255 Y Phone number *                                                              |
|                                                | Receive text notifications on your payment status                                   |
| I would like to receive emails from Flywire ab | out future discounts, promotions and offers<br>wire Terms of Use and Privacy Policy |
|                                                | NEXT $\rightarrow$                                                                  |

4. Enter student email address and click next:

| First Name *            |
|-------------------------|
| Student Email Address * |
|                         |

- 5. Review payment information and click Next:
- 6. Make your payment. If you selected International Bank Transfer as your payment method, the Make a Payment screen will contain the appropriate banking information to send your payment to Michigan State University. This information will also be emailed to the payer.